



# SIERRA NEVADA CLASSIC - ROOM REQUEST FORM

ELDORADO | CIRCUS CIRCUS | SILVER LEGACY

Indicate Hotel Choice Below: (Form must be returned via Fax)

Reservations *without* a list are available for up to ten (10) rooms by calling the number below:

- Silver Legacy Resort
  - Circus Circus Reno
- FAX form to: (775) 325-7078**

**Eldorado Resort / Silver Legacy Resort / Circus Circus (888) 288-1833 Group Code: SNC19**

**TEAM NAME:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Must provide individual credit cards for each room OR one credit card for all rooms at time of reservation)

	Thursday 12/26/19	Friday 12/27/19	Saturday 12/28/19	Sunday 12/29/18
<b>Circus Circus Reno</b>	\$55.00	\$100.00	\$120.00	\$55.00
<b>Silver Legacy Resort</b>	\$70.00	\$115.00	\$130.00	\$70.00

\*\* A Daily Resort Fee of \$30.00 (*subject to change*) and \$3.00 City Fee will be assessed per room, per night, plus applicable tax of 13.5%.

- Individual Cards for Each Reservation (1st night's room & tax will be charged)
- All Room & Tax Charges Paid by single Credit Card (Room & tax charged to card for entire stay at time of reservation)
- Check or Purchase Order for All Reservations (Due before Cut-Off Date listed below)
- Check or Purchase Order for All Reservations (Submitting at Check-In - Requires Credit Card Guarantee below)

	Guest(s) Name	Arrival Date	Departure Date	Credit Card Number and Expiration Date (For Individual Pay On Own)	One Bed	Two Beds	Confirmation (Internal Use)
1		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
2		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
3		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
4		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
5		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
6		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
7		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
8		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
9		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	
10		/ /	/ /		<input type="checkbox"/>	<input type="checkbox"/>	

\*Reservations are not confirmed or guaranteed until you have received Confirmation Number(s). Please allow five to seven business days after submitting form for receipt of confirmation numbers. **CUT OF DATE FOR SUBMITTAL OF RESERVATIONS: DECEMBER 5, 2019**

- Guest will arrive at check-in as a Group with either individual pay or group pay, with authorized signors present.
- Guests will arrive individually to check-in at the Front Desk (If billed to a single group card, authorized signor must be present to authorize charges prior to any other guests receiving keys.)

### CREDIT CARD AUTHORIZATION FORM (All guest rooms to be charged to a single card)

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THE HOTEL AGREEMENT.

- CREDIT CARD** For your convenience, we will use this authorization to charge your credit card for **charges you authorized** and any additional amounts that may be incurred as a result **of any charges made** on site by your representative.

*If using a DEBIT CARD please be advised that this authorization may affect your checking account until final settlement of transaction.*

#### SERVICES TO BE COVERED BY THIS CREDIT CARD:

- Room and Tax Only
    - Guest Room
    - City Fee and Tax
    - Resort Fee
    - Security Deposit (includes any damage or removal of items from guest room)
  - Room and Tax and Incidentals
    - Includes on-site charges to guest room (Room Service Etc)
- American Express    Discover    MasterCard    VISA    Diners Club    Carte Blanche    JCB

Cardholder's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

#### CREDIT CARD INFORMATION:

CREDIT CARD NUMBER:

EXP DATE: